THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

CHARTER SCHOOL OFFICE
ROOM 5N EB Mezzanine, 89 WASHINGTON AVENUE, ALBANY NY, 12234
Tel. 518-474-1762; Fax 518-474-3209; charterschools@nysed.gov

To: Superintendent, Syracuse City School District

From: NYS Education Department Charter School Office (on behalf of the NYS Board of Regents)

Re: Notice of Receipt of Pending Action on a Charter School Renewal

Date: August 17, 2016

This notice is to inform you that on August 1, 2016, the New York State Board of Regents received a proposed renewal application from the Southside Academy Charter School. The renewal application for this school is being reviewed for possible action at an upcoming Board of Regents meeting.

Please note that pursuant to Education Law section 2857(1) and 8 NYCRR 119.4 (available at http://www.p12.nysed.gov/psc/law.html), the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing application. These hearings, which are required to be held within the community that is potentially impacted by the charter school, must be held within 30 days of your receipt of this letter.

Please provide the following required documentation:

A copy of the public hearing notice must be provided to the Charter School Office at the time of dissemination.

Written confirmation that this hearing was held must be sent to the Charter School Office no later than the next business day following the hearing.

Copies of any and all written records or comments generated from this hearing must be sent to the Charter School Office within 15 business days after the hearing.

All documentation listed above should be submitted electronically to _____ (the subject line of the email should include NAME OF CHARTER SCHOOL *Public Hearing)*.

In addition, the Board of Regents welcomes your comments on the proposed charter school renewal, including those related to the programmatic and fiscal impact of the proposed charter school renewal on other public and non-public schools in the area. Comments should be submitted to charterschools@nysed.gov or the physical address in the letterhead of this memo. The subject line of the email should read: School District Response to Charter School Renewal Application.