

**New York State Education Department (NYSED)  
and  
The Council for the Accreditation of Educator Preparation (CAEP)  
Partnership Agreement**

Whereas, CAEP is a nongovernmental, voluntary membership organization committed to the effective preparation of teachers and other P-12 professional educators; and

Whereas, CAEP, through an autonomous Accreditation Council, accredits educator preparation providers (EPPs) and advances excellent educator preparation through evidence-based accreditation that assures quality and supports

eking recognition by the United States Secretary of  
Education, and, therefore, develops policy and procedures aligned with all applicable requirements of  
CHEA and, to the extent practicable, the U.S. Department of Education; and

Whereas the following New York Codes, Rules and Regulations (NYCRR), Title

- 1.1. The CAEP Board of Directors (CAEP Board or Board) has adopted standards (CAEP Standards or Standards) that are available at <http://caepnet.org/> and serve as the basis for all accreditation reviews undertaken by CAEP. The CAEP Standards reflect voices from the education field on what makes a quality educator.
- 1.2. As a result of the ongoing critical self-review that CAEP undertakes to maintain and improve the quality of CAEP accreditation, the CAEP Board will undertake a comprehensive review and revision of the CAEP Standards on a schedule set by the Board and may, as needed, make interim amendments to the Standards. In making any such changes, CAEP will seek stakeholder and public input, including input from the State and its EPPs.
- 1.3. It is the responsibility of the State and any EPPs seeking or continuing CAEP accreditation to stay informed of any changes made to the CAEP Standards and the timeline(s) set by the Board for the implementation of or transition to new or revised Standards.
- 1.4. ~~1.4. [REDACTED]~~

1.4.2.1. Programs that lead to extensions or an annotation of a certificate that are registered as part of an Advanced-Level Program fall under § 311 V Advanced Level Program review.

1.4.3. EPPs may exclude from CAEP accreditation review programs that are not registered to lead to certification in NYS. Examples include graduate degree programs in content areas (e.g., mathematics, English) and

3.2. The State will periodically review its program review requirements against the CAEP Standards and policies and will, in a timely manner, make CAEP aware of any conflicts or potential inconsistencies so that all parties to this agreement are aware of any such issues and can work constructively together to minimize any challenges that may arise from them.

#### 4. CAEP Accreditation Cycle

The Parties understand and agree that:

- 4.1. The CAEP accreditation cycle involves an EPP in continuous improvement and requires an EPP to demonstrate that it meets high standards of quality required to improve P-12 student learning.
- 4.2. To merit full accreditation by CAEP, an EPP must meet all CAEP Standards on the basis of sufficient and accurate evidence.
- 4.3. A review, carried out by an Evaluation Team (which may also be referred to as a review team or site review team), is an essential part of the accreditation process. Members of the assigned team investigate the quality of an EPP's evidence, including the accuracy and consistency of the evidence provided in relation to CAEP Standards. In accordance with CAEP policy, CAEP may utilize a virtual site review or may have one or more Evaluation Team members participating using electronic means.
- 4.4. The State elects that reviews of EPPs in the State will be carried out using Evaluation Teams composed as follows:
  - 4.4.1. **CAEP Only Team.** The Evaluation Teams is appointed by CAEP using volunteers trained to carry out Evaluation Team duties. Prior to assignment to any Evaluation Teams, an individual must have successfully completed CAEP training for Evaluation Team members (or Evaluation Team leaders, if applicable) and must acknowledge understanding of, and agreement to, adhere to Code of conduct, including with regard to confidentiality and conflicts of interest.
- 4.5. Prior to assignment to any CAEP Evaluation Team member, an individual must have successfully completed CAEP training for review team members and must acknowledge understanding of, and agreement to, adhere to Code of conduct, including with regard to confidentiality and conflicts of interest.
- 4.6. Each Evaluation Team shall include a P-12 practitioner, when possible. The EPP will make recommendations for P-12 practitioners through the CAEP accreditation platform.
- 4.7. At the discretion of the State, the **6 W D W H D V Association(s)** may appoint one (1) representative per association to observe the Site Review. Any expenses associated with the attendance of an observer must be covered by the association(s) or State. Prior to participation, any observer must acknowledge understanding of an agreement to adhere to policies and

regarding Site Reviews and the CAEP code of conduct, including with regard to confidentiality and conflicts of interest.

- 4.8. The State will appoint a staff member from the Office of College and University Evaluation (OCUE) to serve as a liaison in the Site Review. The OCUE liaison will provide to the lead CAEP Evaluation Team member state-specific requirements for EPPs and other relevant State information prior to the Site Review, including the Inventory of Registered Programs listing for the EPP. All Site Review activities undertaken by a CAEP Evaluation Team will be conducted in accordance with CAEP policies and procedures.
- 4.9. CAEP is not responsible for Site Review expenses for state-assigned personnel.
- 4.10. An EPP that is subject to the jurisdiction of the State may choose



## 6.1. The Accredi

accreditation platform.

- 8.3. During each year covered by this agreement, CAEP will waive the CAEP Conference registration fee for one (1) designated State representative; however, the State or State representative must assume other expenses associated with conference participation.
- 8.4. During each year covered by this agreement, CAEP will assume all expenses for one (1) designated State representative to participate in the annual CAEP Clinic. A registration fee will be assessed for any additional State staff and they must assume other expenses associated with participation in the clinic.
- 8.5. CAEP offers states access to CAEP National Training for up to five (5) site reviewers a year, including training and travel (additional participants may be added based on need and on a cost-recovery basis). CAEP may also offer supplemental training opportunities for state reviewers. Supplemental training events that are arranged, including events in the State, will be provided by CAEP on a cost-recovery basis and with specific arrangements negotiated according to & § ( 3 ¶ V policies regarding fees and expenses for training.
- 8.6. The State will award P-12 practitioners who serve on an Evaluation Team up to 20 clock hours of continuing teacher and leader education (CTLE) in each five-year registration period in return for the State's P-12 H G X F Professional contributions to the work of CAEP as site review team members.

**9. State and CAEP Contacts**

The Parties understand and agree that:

- 9.1. The State will designate a liaison to serve as the primary contact for CAEP throughout the term of this agreement.
- 9.2. CAEP will designate a liaison to serve as the primary contact for the State through the term of this agreement.

**10. Agreement Term and Amendments**

The Parties understand and agree that:

- 10.1. CAEP and the State enter into this partnership agreement for the five (5)-year period beginning November 1, 2021 and ending on June 30, 2026.
- 10.2. The Parties will review





## **Appendix A: State Dues Structure**

The CAEP dues structure aligns and delineates (1) the collective resources required to service state partners in conjunction with their respective EPPs (fixed and proportional amounts), and (2) the variable resources required to administer the CAEP-State joint reviews for States that choose to participate in the joint CAEP Accreditation processes (variable